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into the microphone

**Regular Meeting Agenda**  
**May 5, 2015**  
**6:30 p.m.**

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
  - a. Mr. Geoff Clemons of Compton Engineering to discuss Mid-City Various Projects/Facilities Plan, etc.
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the RSVP Claims as submitted.
9. Motion to approve the Docket of Claims dated 05/05/2015 as submitted.
10. Motion to approve the Minutes of the Regular Meeting of April 22, 2015 as submitted.
11. Motion to consider and approve the Waveland Gateway Design and Nicholson Avenue Streetscape Entrance Proposal as presented by Laurence Leyens.
12. Ms. Nikki Moon, Board President of Tourism to provide a Tourism update.
13. Motion to approve (No Protest Resolution): RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF WAVELAND, MISSISSIPPI (THE "CITY"), TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2015 OF SAID CITY IN THE MAXIMUM PRINCIPAL AMOUNT OF NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) TO RAISE MONEY FOR THE PURPOSE OF PROVIDING FUNDS FOR THE WAVELAND POLICE DEPARTMENT AND SAFE ROOM BUILDING; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION ADOPTED ON THE 7<sup>TH</sup> DAY OF APRIL 2015, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO SUFFICIENT PROTEST AGAINST THE ISSUANCE OF THE BONDS DESCRIBED IN SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS.
14. **PLANNING & ZONING:**  
**Rick Lundin appeared before the commission** with a request for a variance from the required rear yard setback in order to construct a new residence on his property located at 110 Favre Street. Legal description: Lots 1 & 2, Mary Maxwell Subdivision, City of Waveland, Hancock County, Mississippi.  
  
Jay Fountain moved, seconded by Charlotte Watson to recommend that the Board of Mayor and Alderman approve the request as submitted.
15. **Barbara Drury appeared before the commission** with a request for a conditional use to build an accessory structure 1920 square feet. They also are requesting a variance from the side yard setback and a variance from the required height to accommodate a RV on their property located a 1411 Erie Street. Legal description: Block 145, lots 25-27 Shoreline Unit 7 addition 3, City of Waveland, Hancock County, Mississippi.  
  
Jay Fountain moved, seconded by Charlotte Watson to recommend that the Board of Mayor and Aldermen approve the request for the accessory structure with the stipulation that it is not closed in and it meets all applicable building codes and floodplain ordinance.
16. **Keith Meranto of Gulf Coast Custom Homes appeared before the commission** with a request for a zoning change from R-1 to C-3 on their property located in the 1400 block of Niagara Street. The front of their property is located at 2226 Kiln-Waveland Cut-Off and is already zoned C-3. Legal description: Block 167, lots 43-45, Shoreline Park Subdivision Unit 7 Addition 7, City of Waveland, Hancock County, Mississippi.

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Charlotte Watson moved, seconded by Jay Fountain to recommend that the Board of Mayor and Aldermen approve the request to change the zoning from R-1 to C-3 to include an eight foot fence around three sides of the property.

17. **Gerald Rigby withdrew his** request for a conditional use in order to construct mini warehouses on his property located in the 9000 block of Highway 603. Legal description: Part NW ¼ of NE ¼ Section 3-8-14, City of Waveland, Hancock County, Mississippi.

Charlotte Watson moved, seconded by Jay Fountain to recommend that the Board of Mayor and Aldermen accept the request for withdrawal.

18. **Request for an amendment** to Zoning Ordinance 349 to allow the placement of a travel trailer or RV during residential construction.

City Attorney Rachel Yarborough said that this would be a textual amendment to Ordinance No. 349, Section 409.5 to allow the Temporary Conditional Use of Recreational Vehicle for an Active Residential Building Permit.

Charlotte Watson made the motion to recommend approval to the Board of Mayor and Aldermen the textual amendment with the following changes: six month extension with additional approval, a permit fee of one hundred dollars and must be in accordance with the current floodplain ordinance.

19. Motion to approve Ordinance No. 365 Establishing and Maintain an Active and Continuing Program for Management of Municipal Records.
20. Motion to reimburse Former Alderwoman Lili Stahler-Murphy in the amount of \$98.00 for costs incurred related to payroll matters.
21. Motion to accept offer from Mr. Bennis Moss of Moss Towing in the amount of \$100 each for 6 Suplused Seized Vehicles, a total of \$600.00, having been negotiated for sale by City Attorney Rachel Yarborough, as approved by the Board of Mayor and Aldermen at their last meeting, 4/22/15.
22. Motion to approve advertisement provided in the 2015 Bay High Football Program. Cost to the City would be \$ \_\_\_\_\_, as determined by choosing option \_\_\_\_\_. (Board to decide)
23. Motion to approve renewal Agreement with Universal Tel Com for voice over IP phones service for a term of 36 months. (As a result of the City's continuing service, the costs have decreased \$126/mth).
24. Motion to approve Rental Agreement with Pitney Bowes for SH59 Medium Duty Shredder for Police Department to replace their current shredder which is dated. The lease price is \$45.53 per month, billed quarterly at \$136.59, a savings of \$252.00 per quarter, i.e. \$84.00 per month.
25. Motion to name Miss \_\_\_\_\_ as the City's Representative for the 2015 Deep Sea Fishing Rodeo, July 2-5, 2015 in Gulfport, Mississippi and provide her with a check for \$150 toward her costs associated with the event.
26. Motion to approve the following personnel changes and travel in the Waveland Police Department being listed, (Items a-i):
- a) Michael Prendergast promoted to Assistant Police Chief at a salary of \$45,000.00 per year effective May 11, 2015.
  - b) Authorize Asst. Chief Mike Prendergast to sign Purchase Requisitions.
  - c) Rescind authority for Lt. Mac Cowand to sign Purchase Requisitions.
  - d) Chance Seals promoted to Sergeant (replace M. Prendergast) with a pay increase of \$.50/hour effective May 11, 2015.
  - e) Resignation of Eddie Peterson as full-time Criminal Investigator and move him to a part-time Police Officer at the rate of \$9.00 per hour.
  - f) Move Chris Ory from part-time police officer to full-time Domestic Violence Investigator at a rate of \$16.35 per hour (to replace David Buckley who is moving to Criminal Investigations).
  - g) Pay increase for Officer Erik Castro of .65cents/hour for his completion of the Basic Police Academy (Refresher Course).
  - h) Officer Chance Seals to attend the Open Source Intelligence Course Training (OSINT) at the MEMA Headquarters in Jackson, Mississippi May 19 and 20, 2015. Cost to the City will be use of a City vehicle. Officer Seals will stay at the Police Academy.

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- i) Police Chief David Allen and Investigator Matt Sekinger to Dallas, Texas August 9-13, 2015 for the Crimes against Children Conference. Cost to the City will be a registration fee in the amount of \$490 each, lodging for 5 nights at \$138 a night each, 5 days per diem each, and use of a City vehicle. (Lodging and Per Diem to be reimbursed by Mississippi Attorney General's Officer upon their return).
27. Motion to approve Budget Modification #9, R-118-379-02-HCCR (Police Station Project) for a scope modification extending the contract end date to 12/31/2015 for the Police Station which provides more time for the sub-grantee to procure another general contractor. This budget modification also moves \$97,978.57 of unobligated funds from the City Hall/City Hall Annex (R-109-379-02-KCR) and \$167,773.24 of un-obligated funds from the Water System Annexed Area to the Police Station Project.
28. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources (if required), as listed (Items a & b):
  - a) Payment Application No. 5 from Kappa Development in the amount of \$227,778.07 - Citywide Drainage Improvements Project.
  - b) Invoice No. 0076613 from Pickering Firm, Inc. in the amount of 12,068.70 – Citywide Drainage Infrastructure Design, Bidding and Construction Project.
29. Spread on the minutes the following as listed, (Items a-g):
  - a) The Resolution of Support presented by WQRZ and written by City Attorney Rachel Yarborough; approved by the Board of Mayor & Aldermen at the meeting of 4/22/15.
  - b) The Assessed Value of Real Property, Personal Property, Public Utility, Motor Vehicles and Mobile Homes for the Year 2014 to be collected in 2015 in the amount of \$61,536,205 as provided by Tax Collector Jimmy Ladner.
  - c) Brent Anderson's Certificate of Achievement for his attendance at the 2015 National Hurricane Conference, March 30-April 2 in Austin, Texas.
  - d) The Agreement memorializing the August 5, 2014 Mayor & Board of Aldermen Approval of Services by Orion Planning Group regarding economic development (as ratified by the Board at their meeting of 4/22/15).
  - e) Termination of Ms. Jennifer Yaniga (Utility, Zoning & Permits Clerk) effective April 20, 2015.
  - f) Resignation of Ms. Mary Turcotte as Hancock County RSVP Director effective May 29, 2015.
  - g) Notice of the Regular Meeting of the Planning & Zoning Board scheduled April 27, 2015 at 6:00 pm, with the Board of Mayor and Aldermen to be present for discussion related to placement of travel trailers/RV's to be used for temporary lodging during construction of permanent dwellings.
30. Motion to approve Ms. Marcia Lynn Ivey as Utility, Zoning and Permits Clerk at an annual salary of \$21,320.00 pending passage of drug test.
31. Motion to consider Executive Session to prompt a closed discussion regarding potential litigation concerning the utility asset transfer and the lease agreement with Ghores Realty, along with potential litigation regarding Units A1, A2, A7, A8 & A9 at the Waveland Business Center.
32. Motion to enter Executive Session to discuss potential litigation concerning the utility asset transfer and the lease agreement with Ghores Realty, along with potential litigation regarding Units A1, A2, A7, A8 & A9 at the Waveland Business Center.
33. Motion to exit Executive Session with no action taken.
34. Adjourn